

Paso Robles District Cemetery Regular Board Meeting

Canceled as of 3/23/2020

Date: March 30, 2020

Place: PRDC

Time: 4:00pm

AGENDA

All Items delayed to April 27, 2020 meeting

1. Call to Order by Chairman Baldwin.
2. Roll Call of the Board of Trustees.
3. Approval of the minutes of the February 24, 2020 regular board meeting,
4. A) Review of Financial Reports for the month of February 2020.

B) Approval of Check Registry for the month of February 2020.
5. Correspondence: SLO County Board of Supervisors:
 - A. Meeting of 2/25/2020 – Reappointed P.R.D.C. Trustee John Bertoni
 - B. Meeting of 3/24/2020 – Appointment of P.R.D.C. Trustee Karen Rossier
6. Management Report: A. New Property Update: Grinding of all brush (coyote bush) and dead trees is complete. Removal of debris is in progress.
B. Review of sale of Ultra Short Fund Shares to protect P.R.D.C. from principal loss.
7. Old Business: Summary of Public Cemetery Districts Duties and Responsibilities, By: Mark Velasquez, Attorney (Information from the CAPC Newsletter)
8. New Business: A. COVID-19 virus prevention recommendations:
 - a. Limit the attendance at graveside services. P.R.D.C. staff is working with families during the funeral planning process.
 - b. At his point in time, Trustees must cancel Memorial Day Ceremony set for 5/25/2020. Staff is proceeding with planning the event, in case restrictions are lifted.
9. Trustee Comments:
10. Comments from the public:
11. Next Board meeting will be Monday April 27, 2020 at 4:00 pm at the PRDC office.
12. Adjournment by Chairman Baldwin.

Paso Robles District Cemetery Regular Board Meeting

Date: April 27, 2020

Place: PRDC

Time: 4:00pm

AGENDA

1. Call to Order by Chairman Baldwin.
2. Roll Call of the Board of Trustees.
3. Full Agenda Packet of 3/30/2020 (Meeting canceled due to COVID-19)
Trustees to review and take appropriate action.
4. A) Review of Financial Reports for the month of March 2020.

B) Approval of Check Registry for the month of March 2020.
5. Correspondence: Update authorized signors on Mechanics Bank P.R.D.C. Operating Account.
6. Management Report: A. New Property Update: Removal of debris is complete.
Disking of site set for May 2020. Completion of North East Survey Marker is pending.
Fencing project is pending.
- B. Proposed Short Term C.D. Investments
 7. Old Business: Memorial Day program is cancelled due to COVID-19 Situation. The Paso Robles District Cemetery invites the public to drive around the grounds to view the traditional Avenue of the Flags, as well as the American Flags placed at each Veteran's Grave, in honor of those who died in service to our Country.
 8. New Business: 2020 Budget Forecast
 - A. Tax Revenue Projection
 - B. Increased Operating Expenses
 - C. Proposed Fee Increase
9. Trustee Comments:
10. Comments from the public:
11. Next Board meeting will be **Thursday May 28, 2020 at 4:00** pm at the PRDC office.
12. Adjournment by Chairman Baldwin.